



**CITY COUNCIL AGENDA  
REGULAR MEETING  
CITY OF HALF MOON BAY**

**TUESDAY, MAY 18, 2021**

**REMOTE PARTICIPATION (SEE NEXT PAGE)**

**Robert Brownstone, Mayor  
Debbie Ruddock, Vice Mayor  
Joaquin Jimenez, Councilmember  
Deborah Penrose, Councilmember  
Harvey Rarback, Councilmember**

**7:00 PM**

This agenda contains a brief description of each item to be considered. Those wishing to address the City Council on any matter not listed on the Agenda, but within the jurisdiction of the City Council to resolve, may come forward to the podium during the Public Forum portion of the Agenda and will have a maximum of three minutes to discuss their item. Those wishing to speak on a Public Hearing matter will be called forward at the appropriate time during the Public Hearing consideration.

Please Note: Anyone wishing to present materials to the City Council, please submit seven copies to the City Clerk.

Copies of written documentation relating to each item of business on the Agenda are on file in the Office of the City Clerk at City Hall and the Half Moon Bay Library where they are available for public inspection. If requested, the agenda shall be available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132.) Information may be obtained by calling 650-726-8271.

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the City Clerk's Office at 650-726-8271. A 48-hour notification will enable the City to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

<http://hmbcity.com/>

## **SPECIAL REMOTE PARTICIPATION PROTOCOLS**

*In accordance with Governor Newsom's Executive Order No-29-20, this will be a teleconference meeting without a physical location to help stop the spread of COVID-19. This meeting will be conducted entirely by remote participation, in compliance with the Governor's Executive Order N-29-20 allowing for deviation of teleconference rules required by the Ralph M. Brown Act.*

*This meeting will be conducted via Zoom Webinar and live Spanish interpretation will be available within the Zoom platform. Members of the public are welcome to login into the webinar as Attendees. During any public comment portions, attendees may use the "raise your hand" feature and will be called upon and unmuted when it is their turn to speak. The meeting will also be streamed on Channel 27, on [pacificcoast.tv](http://pacificcoast.tv), and on Facebook at [www.facebook.com/cityofhalfmoonbay](https://www.facebook.com/cityofhalfmoonbay). Please click to join the webinar: <https://zoom.us/j/95535614263> or join by phone at 669-900-9128, using Webinar ID 955-3561-4263.*

## **CALL TO ORDER / ROLL CALL**

## **PUBLIC FORUM**

## **PROCLAMATIONS AND PRESENTATIONS**

MIDCOAST COMMUNITY COUNCIL UPDATE

PG&E PRESENTATION ON SERVICE AND PROGRAM UPDATES

## **MAYOR'S ANNOUNCEMENTS OF COMMUNITY ACTIVITIES AND COMMUNITY SERVICE**

## **REPORT OUT FROM RECENT CLOSED SESSION MEETINGS**

## **CITY MANAGER UPDATES TO COUNCIL**

COVID-19 UPDATE

EARTH DAY RECAP AND SCHOLARSHIP INFO

MEMORIAL DAY WEEKEND BEACH INFORMATION

## **1. CONSENT CALENDAR**

### **1.A WAIVE READING OF RESOLUTIONS AND ORDINANCES**

### **1.B WARRANTS FOR THE MONTH OF APRIL 2021**

**Staff Recommendation:** Accept the warrants list for the month of April 2021.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

**1.C TREASURER’S REPORT FOR THE QUARTER ENDING DECEMBER 31, 2020**

**Staff Recommendation:** By motion, accept the Treasurer’s Report for the quarter ending December 31, 2020.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

**1.D QUARTERLY FINANCIAL REPORT FOR THE THIRD QUARTER OF FISCAL YEAR 2020-21**

**Staff Recommendation:** Accept the Quarterly Financial Report for the 3<sup>rd</sup> Quarter of Fiscal Year 2020-21.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

**1.E TREASURER’S REPORT FOR THE QUARTER ENDING MARCH 31, 2021**

**Staff Recommendation:** By motion, accept the Treasurer’s Report for the quarter ending March 31, 2021.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

**1.F SEWER AUTHORITY MID-COASTSIDE FISCAL YEAR 2021-2022 OPERATIONS AND MAINTENANCE (GENERAL) BUDGET**

**Staff Recommendation:** Adopt a resolution approving, under protest, the Fiscal Year 2021-22 Sewer Authority Mid-Coastside Operations and Maintenance Budget expressly noting the City protest of any and all costs associated with the repair and replacement of the Intertie Pipeline System consistent with the terms set forth in the September 13, 2017 Stipulation and Order.

[STAFF REPORT](#)

[RESOLUTION](#)

[ATTACHMENT 2](#)

## **1.G SEWER FLOW MONITORING**

**Staff Recommendation:** Adopt a resolution authorizing the City Manager to approve a professional services agreement with V&A Consulting Engineers for temporary sewer flow monitoring at twelve locations and repair the City's four existing permanent flow meters to the SAM Plant with an additional optional task of replacing one or all the existing permanent flow meters in the amount of \$49,725.

[STAFF REPORT](#)

[RESOLUTION](#)

## **1.H DISPLAY OF THE LGBTQ PROGRESS FLAG FOR THE MONTH OF JUNE 2021 AT CITY HALL TO COMMEMORATE PRIDE MONTH**

**Staff Recommendation:** Authorize the display of the LGBTQ Progress Flag at City Hall for the month of June 2021.

[STAFF REPORT](#)

[RESOLUTION](#)

## **2. ORDINANCES AND PUBLIC HEARINGS**

## **3. RESOLUTIONS AND STAFF REPORTS**

### **3.A CITY COUNCIL PRIORITIES WORKPLAN FOR FISCAL YEARS 2021-2023**

**Staff Recommendation:** By motion, receive and accept report on the staff workplan for the City Council Priorities for Fiscal Years 2021-23.

[STAFF REPORT](#)

### **3.B AWARD OF CONTRACTS FOR HALF MOON BAY SEWER COLLECTION SYSTEM MAINTENANCE AND ENGINEERING/OPERATIONS ASSISTANCE**

**Staff Recommendation:** It is recommended that the City Council: 1) adopt a resolution authorizing the City Manager to execute Amendment No. 3 to the sewer collection system maintenance contract with the Sewer Authority Mid-Coastside increasing the contract amount and extending the contract for one additional year (expiration of June 30, 2022) for cleaning of a minimum of 50-percent of City collection system at a cost of \$297,028; 2) adopt a resolution authorizing the City Manager to execute Amendment No. 3 to the contract with the Mark Thomas Company, Inc. for management and oversight of the sewer collection system maintenance work program amending the scope to include CCTV inspection of designated lines, reduction of oversight of SAM field crews to 30-percent, elimination of weekly pump station inspections and decreasing annual costs for

FY 2021-22 to \$157,554; and 3) adopt a resolution authorizing the City Manager to execute Amendment No. 4 to the professional services agreement with V. W. Housen & Associates extending the expiration date to June 30, 2022, amending scope of services, and increasing annual cost by 3-percent to \$160,000 for FY 2021-22.

[STAFF REPORT](#)

[RESOLUTION 1](#)

[RESOLUTION 2](#)

[RESOLUTION 3](#)

### **3.C HALF MOON BAY HOTEL BUSINESS IMPROVEMENT DISTRICT ANNUAL REPORT FOR 2020, RESOLUTION OF INTENTION TO CONTINUE TO LEVY ASSESSMENTS FOR FISCAL YEAR 2021-22, AND FUNDING REQUEST FOR FISCAL YEAR 2021-22**

**Staff Recommendation:** By motion: 1) approve the Half Moon Bay Hotel Business Improvement District Annual Report for 2020; 2) adopt a resolution declaring the City's intention to continue the Half Moon Bay Hotel Business Improvement District, to continue the basis and to levy the assessment for the District, and to set a date (June 15, 2021) for the public hearing on the District and the assessment for FY 2021-22; and 3) consider a \$40,000 funding request to be included in the FY 2021-22 Recommended Budget.

[STAFF REPORT](#)

[RESOLUTION](#)

[ATTACHMENT 2](#)

### **3.D CONFIRM DIRECTION REGARDING PROPOSED POLICING POLICIES**

**Staff Recommendation:** By motion, confirm City Council's direction to direct the Public Safety Subcommittee to review and consider proposed policing policies.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

**COMMISSION / COMMITTEE UPDATES**

**CITY COUNCIL REPORTS**

## ADJOURNMENT